

Councillors you are duly summoned and members of the public are invited to attend a Meeting of Slyne with Hest Parish Council on Monday 28 April 2025 at 7:00 pm at St Lukes Church Hall for the purposes detailed in the following agenda.

April

	AGENDA	Documents
1	Apologies, Cllr Obertelli	
2	<p>Minutes</p> <p>Chair to sign the minutes of the meeting held on <u>17 March 2025</u> as a true record.</p>	Minutes of the last meeting
3	<p>Declarations of interest</p> <p>To receive from members in respect of items on this agenda (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)</p>	
4	<p>Public Participation</p> <p>Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda.</p> <p>Friends of Lapwing Fields Green Space – to receive reports from this recently formed greenbelt action group.</p> <p>Co-option of a new Councillor to fill the current vacancy. Those who have applied will be considered; Mr Atkinson, Ms Shaker and Ms Kyle have expressed an interest.</p>	
5	<p>Reports</p> <p>To receive any reports from the Lancaster City or Lancashire County Councillors.</p>	
6	<p>New Items to consider for April 25</p> <ul style="list-style-type: none"> a. Correspondence received since our last meeting: Email An offer of some spring bulbs has been made to the Chairman. b. Request for consideration of access across parish land for horses by Mr V. c. To note work at the Pound & Stocks, removing weeds and cutting back overgrown ivy. d. To consider membership of ICCM at £100 pa. e. Cemetery safety; two headstones have been laid down as they were dangerous. f. To note that grave plots RC57 and RC66 have received replacement paperwork due to name changes. g. PCSO campaign. There is a campaign for long service medals to be brought in to honour those with 20 years service. Would you like to support and advertise this campaign locally? h. St Luke's 'Raising the Roof' Summer Fair. There will be a fundraising events in July. 11 July is Bingo Night, 12 July Summer Fair and 13 July will be a service at Church to 	<p>Verbal Request</p> <p>Report</p> <p>Email</p>

	<p>bring your pets too. The group would like some support and are looking for volunteers to help.</p> <p>i. Tennis Club, Chairmans Letter regarding paths.</p> <p>j. To note: Rental Invoices for 2025-2026 have been sent out.</p> <p>k. To note: that The History Group have now received their cupboard and send their thanks to the PC.</p> <p>l. To consider a request for Pickle Ball to be played at The Memorial Hall</p> <p>m. To note: The Principles of Good Administrative Practice update for local government bodies. New guidance issued by the Ombudsman in for 2025, was shared with councillors.</p> <p>n. Consider any requests from Friends of Lapwing Fields group regarding support of their campaigning.</p> <p>o. Consider a Community Governance Review, to add more councillors to the PC over and above our 7 seats.</p> <p>p. To consider and adopt an IT policy</p> <p>q. CiLCA training for Clerk – next intake is 2/6/2025</p> <p>r. To approve Asset Register for 2024-2025</p> <p>s. To approve the Receipts and Payment accounts for the year of 2024-2025</p> <p>t. Receive and approve the Internal Audit Report</p> <p>u. AGAR Signatures from Clerk, RFO and Chairman to complete the documents ahead of lodging with PKF Littlejohn LLP for our external audit</p> <p>v. To note that a regular inspection of our parks have not be ‘recorded’, despite the regular checks having taking place, and to consider a process to ensure that we are compliant.</p>	<p>Report</p> <p>Email</p> <p>Verbal Request</p> <p>Email</p> <p>Report</p> <p>Policy doc</p> <p>Copy of register</p> <p>Copy of the accounts</p> <p>To follow</p>								
7	<p><u>Ongoing items & 5 Year Plan items</u></p> <p><i>To receive any updates regarding ongoing items and agree any actions arising from them around the 2025-2026 projects of Repairs at The Rec ; Repairs on the Foreshore ; Improvements at Slyne Cemetery.</i></p> <ul style="list-style-type: none"> • Verbal report from the clerk on any updates 									
8	<p><u>Planning Applications</u></p> <p>To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:</p> <table> <tr> <td>25/00098/FUL</td> <td>11 Greenacre Rd – Create first floor, extension</td> </tr> <tr> <td>25/00068/FUL</td> <td>50 Marine Rd – Two Storey extension</td> </tr> <tr> <td>25/00422/FUL</td> <td>3-5 Marine Drive Dental Practice – Solar Panels</td> </tr> <tr> <td>Pre Application</td> <td>To consider the Wrenman Land Consultation Leaflet sent to council.</td> </tr> </table>	25/00098/FUL	11 Greenacre Rd – Create first floor, extension	25/00068/FUL	50 Marine Rd – Two Storey extension	25/00422/FUL	3-5 Marine Drive Dental Practice – Solar Panels	Pre Application	To consider the Wrenman Land Consultation Leaflet sent to council.	
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	<p>No consultation required for two applications submitted: 25/00366/PLDC 7 Sunningdale Cres – Extension 25/00362/PLDC 89 Hest Bank Lane – Extension</p> <p>To note, any planning applications received and circulated to members of the Council since publishing the agenda.</p> <p>To note, those planning applications have been notified as approved/refused by Lancaster City Council since the last meeting.</p> <p>25/00090/FUL 34 Manor Road – Extension – Permitted 25/00077/FUL 47 Sea View Drive – Extension – Permitted 24/01406/FUL 12 Bay View Cres – Extension – Permitted 24/01278/FUL 22 Rushley Drive – Extension – Permitted 25/00153/OUT Land off Sea View Drive – Permitted 25/00109/FUL Beaumont Cote – Glass Canopy – Permitted 25/00147/FUL 9 Marine Drive – additional storey - Refused 25/00094/PLDC 22 Prospect Drive – Extension - Granted</p>	
9	<p style="text-align: center;">Finance</p> <ul style="list-style-type: none"> • Please see the Appendix for the list of payments and receipts for your approval. • To note the balance of the Reserve Bank account £84,299.72 • To approve any payments due since publishing the agenda • To approve retrospective payments included in the list • To receive, approve and sign month end reconciliations • To authorise the Chair to counter-sign the bank statement 	Appendix
10	<p style="text-align: center;">Open Spaces</p> <p>To record the regular inspection of our two playgrounds and note any issues arising. To discuss any report on the condition of any other parish assets or land. To Note: successful PROW volunteer day. Quote for replacement Zip Slide £8,400 equipment only.</p>	Quote
11	<p style="text-align: center;">Biodiversity and Climate Matters</p> <p>A tree in our Rec field has failed a recent survey due to a rotten trunk. It will need to be felled in due course.</p>	
12	<p style="text-align: center;">Parish Events</p> <p>VE80 on Monday 5 May 2025 with the Memorial Hall</p>	
13	<p style="text-align: center;">To receive any items for a future agenda</p>	
14	<p style="text-align: center;">Date and time of the next meeting</p> <p>Monday 19 May at 6:30 at the Memorial Hall for the Annual Parish Assembly followed by the Annual Meeting of the Parish Council at 7:00 pm.</p>	

Louise Ash
Clerk to the Council
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